



# The Overseas School of Colombo

(The Overseas School of Colombo (Guarantee) Limited - GL 77)

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Head of School - Phil Joslin

## LETTER OF RECOMMENDATION

Re: Kate Joicey

4 February 2015

To Whom It May Concern,

I am pleased to provide this Letter of Recommendation on behalf of **Ms. Kate Joicey** who has been employed at the Overseas School of Colombo in Sri Lanka since March 2012. During this time, Kate served as a Grade 4 classroom teacher and has been a member of the Primary Leadership Team with the role of Science Coordinator.

Kate is an enthusiastic teacher who plans her approach carefully to ensure all students have the opportunity to reach their full potential. Her classroom models differentiation and provides a good balance between skill development and practice for the students. She delivers clear communication, and displays a sound rapport with her students, parents and colleagues. Standards for student work and behavior are practicable and students are encouraged with positive comments and praise.

Kate exhibits patience and flexibility with her students, colleagues, and with the daily challenges of living in a developing country. She is a diligent employee and adheres to all deadlines in a punctual manner. Her documentation is concise, efficient and covers all her areas of responsibility.

Kate has been instrumental in improving and refining many primary school initiatives. She collaborates regularly with teachers across the grades and often models science lessons for colleagues. She has developed our "Mid-Week Challenge" and introduced "a Maker-space" for teachers. She is passionate about her ideas, which become infectious throughout our staff. Kate is an example of a true life-long learner with a Growth Mindset.

Kate is actively involved in professional growth and extra curricular activity. She mentors our Grade 5 exhibition students and participates in professional development with on-line learning, webinars, seminars, and workshops.

I consider Kate to be an excellent educator and a person of strong moral character. I have enjoyed working with her professionally and have no hesitation in recommending her for future employment at any educational institution.

Sincerely,

Jason Grandbois  
Primary School Principal  
Overseas School of Colombo

Accredited by the Council of International Schools and the Middle States Association of Colleges and Schools

